



Facility

Name: *Ms. Kelli's House Too!* License Number: *158002*
 Address: *4623 Greene St., Albuquerque, NM 87114*
 Phone: *5058901811* Fax: E-mail: *mskellishouse@gmail.com*

License Information

Type: *3 Star FOCUS Child Care Center* Status: *Licensed* Issue Date: *12/01/2017* Expiration Date: *08/04/2018*

Capacity

Over Age 2: *40* Under Age 2: *0* Night Care: *0* Playground: *25*
 Square Footage: *0*

Census

Over 2: *0* Under 2: *0*

Classrooms

Number of Classrooms: *2*

Days and Hours of Operation

Monday <i>7:00 AM - 5:30 PM</i>	Tuesday <i>7:00 AM - 5:30 PM</i>	Wednesday <i>7:00 AM - 5:30 PM</i>	Thursday <i>7:00 AM - 5:30 PM</i>	Friday <i>7:00 AM - 5:30 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *06/29/2018* Time In: *11:54 AM* Time Out: *12:15 PM* Purpose: *Follow-up*

Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Not Inspected</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Not Inspected</i>
8.16.2.21 B Capacity of Centers	<i>Not Inspected</i>

Administrative Requirements (*continued*)

8.16.2.21 C Incident Reporting Requirements *Not Inspected*

Administrative Requirements

8.16.2.22 A Administrative Records *Not Inspected*

8.16.2.22 B Mission, Philosophy and Curriculum Statement *Not Inspected*

8.16.2.22 C Policy and Procedures *Not Inspected*

8.16.2.22 D Family Handbook *Not Inspected*

8.16.2.22 E Children's Records *Not Inspected*

8.16.2.22 F Personnel Records *Not Inspected*

8.16.2.22 G Personnel Handbook *Not Inspected*

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements *Not Inspected*

8.16.2.23 B Staff Qualifications and Training **Non-compliance**

From the review of staff records, it was determined that 1 out of 3 staff does/do not have documentation of the 45-hour entry level course or an approved equivalent prior to or within six months of employment.

Corrective Action Plan

Training will be completed for staff as required and documentation retained on file.

Regulation: 8.16.2.23.B.2.c.

Date to be Completed: 07/29/2018

8.16.2.23 C Staff/Child Ratios and Group Sizes *Not Inspected*

Services & Care of Children

8.16.2.24 A Guidance *Not Inspected*

8.16.2.24 B Naps or Rest Period *Not Inspected*

8.16.2.24 C Additional Requirements for Infants and Toddlers *Not Inspected*

8.16.2.24 D Diapering and Toileting *Not Inspected*

8.16.2.24 E Additional Requirements for Children with Special Needs *Not Inspected*

8.16.2.24 F Additional Requirements for Night Care *Not Inspected*

8.16.2.24 G Physical Environment *Not Inspected*

8.16.2.24 H Social-Emotional Responsive Environment *Not Inspected*

8.16.2.24 I Equipment and Program *Not Inspected*

Services & Care of Children (*continued*)

8.16.2.24 J Outdoor Play Areas	<i>Not Inspected</i>
8.16.2.24 K Swimming, Wadding and Water	<i>Not Inspected</i>
8.16.2.24 L Field Trips	<i>Not Inspected</i>

Food Service

8.16.2.25 B Meals and Snacks	<i>Not Inspected</i>
8.16.2.25 C Menus	<i>Not Inspected</i>
8.16.2.25 D Kitchens	<i>Not Inspected</i>
8.16.2.25 E Meal Times	<i>Not Inspected</i>

Health & Safety Requirements

8.16.2.26 A Hygiene	<i>Not Inspected</i>
8.16.2.26 B First Aid Requirements	<i>Not Inspected</i>
8.16.2.26 C Medication	<i>Not Inspected</i>
8.16.2.27 A-D Illness Requirements for Centers	<i>Not Inspected</i>
8.16.2.28 A-H Transportation Requirements for Centers	<i>Not Inspected</i>

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping	<i>Not Inspected</i>
8.16.2.29 B Pest Control	<i>Not Inspected</i>
8.16.2.29 C Mechanical Systems	<i>Not Inspected</i>
8.16.2.29 D Water and Waste	<i>Not Inspected</i>
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	<i>Not Inspected</i>
8.16.2.29 F Exits and Windows	<i>Not Inspected</i>
8.16.2.29 G Toilet and Bathing Facilities	<i>Not Inspected</i>
8.16.2.29 H Safety Compliance	<i>Not Inspected</i>
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	<i>Not Inspected</i>
8.16.2.29 J Pets	<i>Not Inspected</i>

Additional Comments

Follow up to Annual dated 6/4/18.

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Darlene Montoya*



Facility Representative: *Kelli Sheldon*